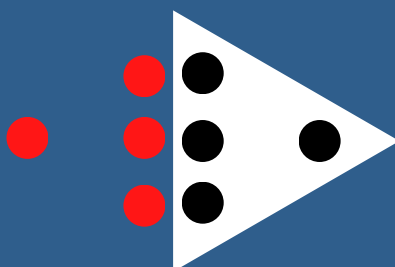


# FOLLOW-UP EMAILS



WorkLinker

**Example 1:**

**Subject:** Let's Turn Our Chat Into Action - Follow-Up on [**Meeting Date**]

Dear [**Name**],

Thank you for the enlightening conversation we had on [**Date**] about [**Topic**]. Your insights were like a double shot of espresso—invigorating and impactful.

As we discussed, I'm keen on [**Action**]. I've attached a timeline and budget that's as well-crafted as a barista's latte art. Please have a look and share your thoughts.

**Your Input = Our Success**

Your feedback will be the sugar to our coffee—making everything just right.

I'm excited about the journey ahead and the amazing results we'll brew together.

Best,

**[Your Name]**



**Example 2:**

**Subject:** Let's Keep the Ball Rolling - Post-[Meeting] Action Plan

Dear [Name],

Our meeting on [Date] was like a great soccer match—full of strategy, teamwork, and goals. Thank you for your invaluable input on [Topic].

I've attached a proposed timeline and budget that I believe will score us some major points. Your feedback is the coach's advice we need.

Let's turn our game plan into a championship season. I look forward to your thoughts.

Cheers,

[Your Name]



### Example 3:

**Subject:** Next Steps After Our Stellar Meeting on [Date]

Dear [Name],

Our meeting on [Date] was like a blockbuster movie—engaging, dramatic, and leaving me excited for the sequel. Your insights on [Topic] were the star of the show.

I've attached a timeline and budget that I think could win us some awards. Your feedback is the critic's review we're eager to hear.

Ready for the Sequel?

Let's make this project a box office hit. I await your reviews.

Best,  
[Your Name]



#### Example 4:

**Subject:** Let's Turn Our Ideas Into Masterpieces - Post-[Meeting] Thoughts

Dear **[Name]**,

Our meeting on **[Date]** was like an art gallery—full of creativity, vision, and inspiration. Your thoughts on **[Topic]** were the masterpiece in our exhibit.

The Canvas

I've sketched out a timeline and budget that I believe captures our vision. Your feedback will be the final brushstrokes.

Ready to Create?

Let's turn our ideas into masterpieces. I look forward to your artistic input.

Sincerely,

**[Your Name]**



**Example 5:**

**Subject:** Let's Make Our Plans Fly - Post-[**Meeting**] Strategy

Dear [**Name**],

Our meeting on [**Date**] was like a successful space mission—well-planned, executed, and reaching for the stars. Your insights on [**Topic**] were out of this world.

The Launchpad

I've attached a timeline and budget that I believe will send our project into orbit. Your feedback is the rocket fuel we need.

Ready for Liftoff?

Let's make this project soar. I await your cosmic wisdom.

Best,

[**Your Name**]

